

Denison College of Secondary Education



"Supporting achievement in a dynamic learning community"

Kelso High Campus

Has your student been absent from school?

If a student is absent from school, it is a legal requirement that the absence is explained within **seven** days.

You can explain an absence using one of the following methods:

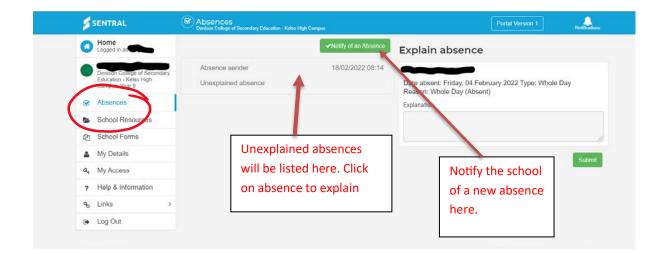
1. Use the **Parent Portal** <u>https://kelsohs.sentral.com.au/portal2</u> to view your child's attendance and respond by providing an explanation. This is the preferred method.

• Please note: Access to the Parent Portal have been emailed out. If you require assistance or a replacement code, please contact the school.

2. Reply to the SMS message that is sent on behalf of the school.

3. Write a **note** and return to the roll call teacher. There are absence booklets available from the front office.

4. Phone the front office and provide a verbal reason.



Thank you for your ongoing support.

Regards,

Kelso High Attendance Team

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