KELSO High Campus

"Delivering Excellence, Innovation, Opportunity and Student Success"

DENISON COLLEGE OF SECONDARY EDUCATION
KELSO HIGH CAMPUS
Stage 5 Examinations 2018

Rules and Instructions to Candidates

1. All examinations are held in the gym with the following exceptions:
   - Music exams are held in C5/C6.
   - Exams for these students with special provisions are held in the venues as follows:
   Library: J Besant, N Prince, R Hargans, S Howe, V Lund, C Pratzky
   I Block (Hub) or J Block: H Islam, A Bennett, K Mackay, B Halloran, L Omerovic, K Tanye, R Petch (English only), S Costello
   I Block (Hub): : D Barrott, B Cooper, B Fraser, C Finnerty, K Holmes, R Lovett, P Stephens, D Wallace, T Trindall, C Fraser, P Sea, B Hynes, J Workman (Maths only), J Marshall (English only), B Bax, Jordon Russell, E Bedford, M Kerr (Eng, Sci Maths only)

2. **Attendance at all examinations is compulsory and your examination marks will form part of your total yearly assessment** as per the assessment schedule. If you are not able to complete an examination as per the timetable, parents are asked to inform the campus **before the examination** starts. Upon their return, students must see the Head Teacher to arrange for the completion of examinations that have been missed.

3. Do not be late to your examination. Move promptly to the venue when the bell rings. Enter the examination venue only with the permission of the supervising teacher.

4. When you are not completing an examination you will attend lessons as normal so you must bring the necessary equipment and wear school uniform.

5. Mobile phones, programmable watches and other electronic devices are to be switched off and placed in your bag at the back of the examination room.

6. You may bring water in a clear bottle to have on your desk. No eating.

7. You are expected to use your time wisely and use all the examination time. Students are not permitted to leave an examination early without an Early Leaver's Pass from the Front Office. Toilet breaks will be strictly monitored.

8. Disruptive behaviour will not be tolerated and consequences will apply.