



Denison College

OF SECONDARY EDUCATION

BATHURST HIGH CAMPUS | KELSO HIGH CAMPUS

HSC ASSESSMENT BOOK 2023-2024

KELSO HIGH CAMPUS



INNOVATION OPPORTUNITY SUCCESS

TABLE OF CONTENTS

Introduction	3
List of Contacts	3
Part 1: HSC Requirements	4
Part 2: Denison College Assessment Policies and Procedures	9
Part 3: Assessment Schedules for Internal Assessment	14
English	14
Mathematics	17
Subjects A-Z	20
VET Frameworks	30
Part 4: Shared Courses Assessment Schedules	35
Part 5: Appendices	
Student Assessment Planner	45
Student Personal Result Sheet	46
Application for Illness/Misadventure Form	47
Application for Renegotiation of Task Form	48
Assessment Mark/Grade Appeal Form	49
Year 12 Assessment Task Cover Sheet	50
Stage 6 Examinations- rules and instructions	51
Glossary of Key Words	52

Students are required to sign the Denison College Register to acknowledge that they have received a copy of this booklet.

INTRODUCTION

This booklet details the assessment requirements for Higher School Certificate students at both campuses of Denison College of Secondary Education. All students, parents and carers should read this booklet carefully and ensure that they fully understand the practices and procedures to be followed at Denison College.

LIST OF CONTACTS

Questions relating to this Assessment Information Book should be directed to the personnel listed below:

KELSO HIGH CAMPUS Ph 02 6331 4544	
Michael Sloan	Principal
Karah Logan	Deputy Principal Years 7, 8
Narelle Beasley	Deputy Principal Years 9, 10
Sharon Mendes	Deputy Principal Years 11, 12
Nathan Kenny	Deputy Principal Inclusion & Support
Billy Taylor	Year Adviser

BATHURST HIGH CAMPUS Ph 02 6331 3755	
Ken Barwick	Principal
Pawan Saini	Deputy Principal Years 8, 11
Natalie Saini	Deputy Principal Years 9, 12
Robert Mendham	Deputy Principal Years 7, 10
Rebecca Smith	Deputy Principal Inclusion & Support
Sarah Murray	Year Adviser

DENISON COLLEGE OF SECONDARY EDUCATION	
Gemma Carter	Deputy Principal Denison College
Michael Feening	Deputy Principal Denison College

PART 1: HSC REQUIREMENTS

NSW EDUCATION STANDARDS AUTHORITY (NESA)

This guide is for students entered for HSC courses in 2024. This assessment policy is based on NSW Education Standards Authority requirements. Detailed information and assistance is available on the NESA website.

The Higher School Certificate Rules and Procedures guide must be read by all students entered for an HSC course.

The Education Act 1990 (NSW) governs the award of the Higher School Certificate. The NSW Education Standards Authority (NESA), under this Act, grants certificates to students who comply with the Act and NESA requirements.

The main rules and requirements for the Higher School Certificate are set out in this guide.

Students can obtain more detailed explanations of the rules and requirements by referring to the Assessment, Certification and Examination website and the NSW Education and Standards website, www.educationstandards.nsw.edu.au where you will find links to:

- About the HSC
- Syllabuses A to Z (Stage 6)
- Assessment in Stage 6
- HSC Exam Advice and Resources for Students
- HSC: All My Own Work Program
- Vocational Education (VET)
- HSC Exam Timetable (available April/May 2024) & key dates
- Rules & Processes
- HSC Minimum Standard

The screenshot shows the NESA website navigation menu. The 'YEAR 11 - YEAR 12' tab is selected, and a dropdown menu is visible. The menu items are:

KINDERGARTEN – YEAR 10	YEAR 11 – YEAR 12	TEACHER ACCREDITATION	REGULATION	ABOUT	LOG IN
Learning areas	HSC	Leaving school	Understanding the curriculum	Diversity in learning	
English	About	Literacy and numeracy tests	NSW curriculum and syllabuses	Special education	
Mathematics	Subject selection	Record of School Achievement	Syllabuses A–Z	Gifted and talented	
Science	Key dates and exam timetables	Extra-curricular activities	Curriculum development	English as an additional language or dialect	
Technologies	Exam advice and resources		Assessment		
HSIE	Rules and processes		Awarding Grades	Advanced search	
Creative Arts	HSC: All My Own Work		Resources	Resource finder	
PDHPE	Disability provisions			News Archive	
Languages	Results, merit lists and certificates				
VET	HSC minimum standard				

POLICY WEBSITES FOR FURTHER INFORMATION

<https://www.educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/about-HSC>

<https://ace.nesa.nsw.edu.au/>

<https://lms.det.nsw.edu.au/RTO90333/>

ELIGIBILITY REQUIREMENTS FOR THE 2024 HSC

To be eligible for the award of the HSC, you must have:

- Completed 12 units of Preliminary Courses, including 2 Units of English.
- Studied at least 10 units of HSC courses of which 6 units must be from NESAs Developed Courses, including English.
- Complete 'HSC: All My Own Work' (or its equivalent) before you submit any work for Preliminary or HSC courses, unless you are only entered for year 11 and Year 12 Life Skills courses.
- Complete Life Ready Program.
- Sit for and make a serious attempt at the required HSC exams.

Some courses have certain rules and prerequisites. Please check the requirements for your courses with your course teachers and/or Careers Advisor.

Enrolling in a course that you are not eligible for could put your HSC at risk, so carefully check your eligibility for all courses you are entered for.

Schools are able to generate an eRecord and check the student's course information is correctly recorded. This online eRecord can be used as an interim result report until the formal RoSA credential is delivered to the student's Student Online account.

At any time, all students in Years 11 and 12 can access an online eRecord to provide potential employers when seeking casual work via their Student Online account.

Students who remain at school to complete their HSC will not receive a RoSA.

For further details, see the NESAs website, Assessment Certificate Examination (ACE) or the Denison College Senior Studies Guide issued to all students as part of their Future Directions program in Year 10.

NESA COURSE REQUIREMENTS

To be eligible for the award of the HSC, you must have satisfactorily completed each course. You will be considered to have satisfactorily completed a course leading up to the HSC examination if there is sufficient evidence that you have:

- Followed the course developed or endorsed by NESAs;
- Applied yourself with diligence and sustained effort to the set tasks and experiences provided by the school; and
- Achieved some or all of the course outcomes.

EXAMINATIONS AND SUBMITTED WORKS

The examination mark in a course will be based upon performance in the external Higher School Certificate examination. The examination may involve more than one component, such as a written examination, a submitted work or a practical examination.

In the following courses, you are required to complete a practical or project component as part of the HSC examination: Dance, Design and Technology, Drama, English Extension 2, History Extension, Industrial Technology, all Modern Languages, Music, Society and Culture, Textiles and Design, and Visual Arts.

No projects developed for any of these courses may be submitted for assessment or examination in any other HSC course. You will be notified of dates for completion of projects and practical tasks when these are finalised by NESAs.

Students who repeat a course where a submitted work or project is required, may not resubmit a work or project entered and marked in a previous year, without the special permission of NESAs.

COMPLETING YOUR SCHOOL-BASED ASSESSMENTS

ASSESSMENT MARKS

Schools submit an assessment mark for each student in each course. The assessment mark is adjusted (moderated) by NESAs to produce the assessment mark that appears on the HSC Record of Achievement. The purpose of moderation is to place the assessment marks awarded by all schools in each course on the same scale. The school groups' assessment marks are adjusted based on the performance of the group in the HSC examination. The rank order of students as submitted by the school is not changed. The moderation process has no effect on examination marks.

HSC RESULT

School based assessment throughout the HSC course contributes 50% of a student's HSC mark. The moderated school-based assessment mark is reported on the HSC alongside the HSC Examination mark.

VOCATIONAL EDUCATION AND TRAINING (VET) COURSES

Students do not receive an assessment mark for VET courses. VET courses deliver units of competency that are drawn from industry training packages. Instead, students are eligible to receive a record of completed competencies and/or a statement of attainment.

Work placement is a mandatory requirement of each VET course. For each course, a minimum number of hours are required in the workplace to enable students to progress toward the achievement of industry competencies and to practise skills acquired in the classroom or workshop. This is usually 35 hours in the preliminary course and 35 hours in the HSC course. Failure to complete the mandatory work placement will mean that the student will not satisfy the requirements for the successful completion of the VET course and may jeopardise their eligibility for completion of the HSC if they do not require an ATAR.

Schools must provide an estimated examination mark for all students entered for the optional HSC examination. This mark will be an estimate of likely performance in the HSC examination and will be used only in the case of an illness/misadventure appeal.

PLEASE NOTE: Assessment for VET courses is competency-based and will be ongoing throughout the duration of the course. Compulsory examinations for each school-based VET course will be conducted during the Trial HSC examinations under formal examination rules as prescribed by each campus.

For VET courses, the examination results may be used by the school to provide an estimate to NESAs. It should be noted that examination results have no bearing on the assessment of competence.

As recommended by NESAs, all VET students will sit internal formal examinations such as Trial HSC Examinations at Denison College of Secondary Education

HSC: ALL MY OWN WORK

Students completed a NESAs program, HSC: All My Own Work at the completion of Year 10 in 2022 and are reminded of the following guidelines:

All work presented in assessment tasks and external examinations (including submitted works and practical examinations) must be the student's own or must be acknowledged appropriately. Malpractice, including plagiarism, could lead to a mark of zero and a non-award in the Higher School Certificate. Malpractice includes, but is not limited to:

- Copying someone else's work in part or in whole, and presenting it as your own, including using material directly from books, journals, CDs or the internet without reference to the source;
- Building on the ideas of another person without reference to the source;

- Buying, stealing or borrowing another person’s work and presenting it as your own;
- Submitting work to which another person such as a parent, coach or subject expert has contributed substantially;
- Using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement or paying someone to write or prepare material;
- Breaching school examination rules or using non-approved aides during an assessment task;
- Contriving false explanations to explain work not handed in by the due date; or
- Assisting another student to engage in malpractice.

HONESTY IN HSC ASSESSMENT

“The honesty of students in completing assessment tasks, examinations and submitted works and of teachers and others guiding students, underpins the integrity of the HSC.

“The honesty of students in completing assessment tasks, examinations and submitted works and of teachers and others guiding students, underpins the integrity of the HSC. Throughout the assessment process, the highest level of honesty is required. The improper use of Artificial Intelligence when completing an Assessment Task is considered dishonest conduct.

Each student’s mark will be determined by the quality of the work produced by the student only. To demonstrate honesty, any component of a student’s work that has been written, created or developed by others must be acknowledged in accordance with NESA’s subject specific documentation. This includes the use of Artificial Intelligence for appropriate research. Use or inclusion of material from other sources such as books, journals and electronic sources, including the internet, Artificial Intelligence providers must be acknowledged. General teaching and learning do not require formal acknowledgement.

Dishonest behaviour carried out for the purpose of gaining unfair advantage in the assessment process constitutes malpractice. Malpractice in any form, including plagiarism, copying improper use of Artificial Intelligence or cheating is unacceptable. NESA treats allegations of malpractice very seriously and detected malpractice will limit a student’s marks and jeopardise their HSC. Should malpractice be suspected, students will be required to demonstrate that all unacknowledged work is entirely their own. Serious and deliberate acts of malpractice amount to corrupt conduct and, where appropriate, NESA will report matters to the Independent Commission Against Corruption. Details are also entered onto the NESA Malpractice Register.” (ACE 9022)

ARTIFICIAL INTELLIGENCE AT DENISON COLLEGE

Denison College is committed to promoting the responsible and ethical use of artificial intelligence technologies, specifically Generative Artificial Intelligence (GAI). In order to equip our students with the necessary skills for the ever-evolving technological landscape, it is our duty to educate them on the proper and ethical application of technologies like ChatGPT.

What is ChatGPT?

ChatGPT is a technology that can produce text that sounds convincingly human and engage in realistic conversations. Its responses are generated based on a large language model trained on extensive amounts of text from books and the internet. Similar to predictive text, it predicts the next words in a response based on previous ones using learned probabilities of word combinations. For example, if you ask ChatGPT about ways to reduce the spread of airborne pathogens, it will promptly provide you with paragraphs of uniquely generated text referencing masks, hygiene, and ventilation. It does this not because it comprehends your question, but because it has learned that certain words like 'mask,' 'cleaning,' and 'indoor spaces' are likely to appear together after other words like 'limit the spread' and 'airborne pathogen.'

Currently, ChatGPT is available for you to try for free. However, it does require you to sign up, agree to its privacy policy, and acknowledge that your use will contribute to the AI's training.

ChatGPT in the Classroom

As AI technology continues to advance, you will encounter its increasing use in your studies and assessments. While AI will eventually revolutionise the way we learn and work, immediate and extreme changes are not anticipated. For now, in your current studies, you can expect to experiment with, discuss, and critically evaluate AI outputs. Like any other resource used in your studies, approach AI tools with a critical mindset, acknowledging their limitations honestly.

Following the Denison College Assessment Policies and Procedures, DO NOT USE ChatGPT or other writing tools in assessments unless explicitly permitted. Failing to acknowledge the use of AI tools in your studies may lead to accusations of academic misconduct. If permitted, be sure to acknowledge your use of these tools.

Stay tuned for updates from the school, your teachers, and supervisors on how we are addressing the opportunities and challenges presented by AI in education. We are continuously working to uphold academic integrity and the value of your education while preparing you to be ethical leaders in a future where these technologies offer new and exciting possibilities. As always, if you are uncertain about how to use a resource, seek guidance from your Teacher, Deputy Principal or the College team.

DISABILITY PROVISIONS - FOR STUDENTS WITH MEDICAL & LEARNING REQUIREMENTS

Disability provisions are available for students with a range of medical and learning conditions, for example, students with diabetes or students with conditions that prevent them from reading the examination questions and/or communicating responses. Disability provisions are applied for by the school. Deputy Principals can provide further information.

Disability provisions in the HSC are practical arrangements designed to help students who couldn't otherwise make a fair attempt to show what they know in an exam room. The provisions granted are solely determined by how the student's exam performance is affected.

It is important to apply for provisions if you have a medical or learning requirement. More than 7000 HSC students apply for provisions each year. Provisions help students to show the markers what they know and can do. Schools are responsible for determining and approving disability provisions for all school-based assessment tasks. NESAC determines disability provisions for the Higher School Certificate examinations.

To apply for provisions, schools must submit an online application to NESAC. This application tells us which provision/s a student is requesting and includes recent evidence. Evidence may include medical reports, reading results, spelling results, writing samples and teacher comments.

HSC EXAMINATION ILLNESS/MISADVENTURE APPEALS

If a student believes that his/her performance in the HSC examination was diminished because of circumstances beyond their control, an Illness/Misadventure Appeal may be lodged. Note that misreading the HSC examination timetable is NOT a valid reason for a misadventure appeal.

An appeal may be made for a variation to HSC results if the student was prevented from attending an examination, or performance was affected by illness or misadventure immediately before or during the examination.

Appeal forms are available from the Presiding Officer and the Deputy Principal at each Campus.

Further details of appeal procedures are on the appeal form and on the Illness/Misadventure Information Guide for Students sheet in the Appendices section of this booklet. It is your right and responsibility to lodge an appeal. See the NESAC website for further details.

PART 2:

DENISON COLLEGE ASSESSMENT POLICIES & PROCEDURES

The assessment program has been prepared in accordance with each NESA syllabus which specifies the components of the course to be assessed and their weightings. Assessment tasks are designed to measure knowledge, skills and understanding in relation to a wide range of outcomes. They include tests, written assignments, practical activities, fieldwork and projects.

Students must make a genuine attempt at assessment tasks that total more than 50% of the available school assessment marks for that course.

STUDENTS CAN BEST MEET THESE COURSE REQUIREMENTS IF THEY:

- Attend all timetabled lessons and minimise absences from class for any reason. Absences quickly accumulate, for example if a student misses a double period of a subject, they will have missed one half of the timetabled lessons for that subject in one week;
- Complete all activities set during class time;
- Complete homework set by the teacher;
- Regularly revise all work and implement a regular study timetable and use the planning calendar;
- Complete past Higher School Certificate papers; and
- Complete all Assessment Tasks to maximise their Higher School Certificate result.

STUDENT ORGANISATION

It is a student's responsibility to organise study and preparation time to ensure that assessments tasks are submitted by the due date.

Denison College provides all HSC students with this HSC Assessment Booklet. In addition, all HSC students are provided with a Denison College Wall Planner to assist students in planning homework and study requirements, as well as recording the due dates of all assessment tasks and other obligations and events in the year.

Students should start tasks early, break them into a series of small steps and set deadlines for completing each step. Students should back up all work prepared on computer as the failure of technology is not generally an acceptable excuse for the late submission of work. Students are advised to keep a copy of all written work they submit.

HOW TO SUBMIT ASSESSMENT TASKS

- In class assessment tasks - these tasks are supervised by the class teacher and collected by the teacher at the end of the lesson.
- Major projects – these items are submitted directly to the teacher. Projects are stored in an appropriate faculty location to minimise the risk of damage.
- Performances – are marked in class on the scheduled assessment day.
- Take home assessment tasks – these are the tasks that students are required to complete by a due date. They must be placed in the locked Assessment Task Submission Box at the front office by the end of school day on the due date. Students will be given a receipt confirming that their task has been submitted. Take home tasks can also be submitted online via Google Classroom or Microsoft Teams - the task and all documents must be uploaded/ submitted and accessible by the due date and time (students are responsible for ensuring teachers have full access/ permissions to all documents).

SHARED COURSE STUDENT SUBMISSION OF TASKS

Students who attend another campus can submit these assessment tasks at the Office of their home campus.

Students must comply with campus policy and procedures for the submission of Assessment Tasks. A cover sheet for Assessment Tasks will be provided by the teacher supervising the course and must be attached to the front of the Task when it is submitted. Assessment Tasks are submitted to the front office, unless otherwise advised. An example of the assessment cover sheet is provided in the Appendices to this booklet. Assessment schedules for shared courses can be found in Part 4.

DENISON COLLEGE PLAGIARISM & MALPRACTICE POLICY

If any plagiarism is found in an assessment task or an examination a student will receive zero (0) for that task and must resubmit it by a negotiated due date. Any cheating or malpractice in an Assessment Task or Exam will be dealt with by the Deputy Principal for Year 12, KLA Head Teacher and Principal.

As per NESAs rules, the student is placed on the NESAs Malpractice Register. Cheating or malpractice includes not following the rules and instructions for examinations or in-class exam style tasks. These are included in this booklet. (Refer to Appendices).

APPLICATIONS FOR EXTENSION OF TIME & ILLNESS/ MISADVENTURE CONSIDERATION

Students may apply for an extension of time for illness or unavoidable misadventure (see Appendices of this booklet for the form). Documentation (e.g. doctor's certificate or written declaration) must be provided. See the Deputy Principal for Year 12.

LATE SUBMISSION OF ASSESSMENT TASKS

If a student fails to complete a task specified in the school-based assessment program and the teacher considers the student has a valid reason (e.g. illness or endorsed leave), the principal may decide that, in accordance with the school's assessment policy, an extension of time may be granted or a mark may be awarded based on a substitute task.

In exceptional circumstances (e.g. where undertaking of a substitute task is not feasible or reasonable, or where the missed task is difficult to duplicate), the principal should authorise the student to receive an estimate based on other appropriate evidence.

If there is no valid reason for failing to complete an assessment task on time, a zero mark must be recorded for that task.

If a student's attempt at a particular task scores zero, the question of whether the attempt was a genuine one is a matter for the teacher's professional judgement.

If a student is absent on the day of a school examination or test, the student will be required to complete an application for illness/misadventure consideration. Depending on the circumstances the student will either re-sit the test at a negotiated time, or an estimate will be given, or an alternate task issued, if the application is accepted.

If students know they will be absent from school on the date an assessment task is due (e.g. representing the school in sport, performing arts, school excursion, work placement, etc.), they must submit the task before the due date unless there are exceptional circumstances requiring the submission of an extension application form.

If students know that they will be absent from school on the date a test or examination will be held (e.g. representing the school in sport, performing arts, school excursion etc.), they must, before the exam date, reschedule the test/examination on a date approved by the Deputy Principal.

ASSESSMENT MARKS

At the end of the Higher School Certificate course, the campus will submit a school based assessment mark to NESAs for each student for each course. The mark will be based on the student's performance in the set tasks in the assessment program, including the school examinations.

ASSESSMENT SCHEDULES

- Students will be issued with assessment schedules for all courses.
- Students will be given written notification of each assessment task.
- Students will be given a minimum of two weeks' notice of the due date of an Assessment Task.
- Students may have more than one assessment task due at the same time and should schedule adequate time to complete each task.
- If an assessment schedule needs to be altered, students will be advised in writing by the Head Teacher.
- There will be no tasks set in the week before school examinations.

DENISON COLLEGE FORMAL EXAMINATIONS

Students in Year 12 will sit a Trial HSC Examination in Term 3. Students will be given a copy of the campus examination rules and procedures with the timetable for the examinations. Students who study a course at the other campus will sit for the examination in that course at their home campus. (See Appendices for exam rules)

N DETERMINATION

An N Determination Warning Letter is issued to students who fail to complete Assessment Tasks or who fail to show diligence and sustained effort which may be a result of poor attendance or course work not completed. Students are given a set time to complete the work or demonstrate competencies. Once the work has been completed or the competencies demonstrated the warning is cleared.

If the student does not subsequently meet course requirements as detailed in the N Determination Warning Letter(s), the student may receive a Non-completion Determination. This means that the student will receive no results in that course. For students to be deemed unsatisfactory, they will be given a minimum of two official N Determination Warning Letters.

Until a student receives results in 12 Preliminary units and 10 HSC units, he/she will not be eligible for the award of a Higher School Certificate.

ZERO MARKS AWARDED

A student may be given a zero mark if the student:

- Has not made a serious attempt to do the task, including work that is trivial, frivolous or offensive;
- Is absent from a task without a valid reason (see above);
- Has been involved in malpractice or submits plagiarised work (see HSC All My Own Work)

APPEALS

Students have the right to appeal if they feel that the process used does not comply with the set rules (see Appendices of this booklet for form). Appeal forms must be lodged within one calendar week of the return of the task. Students should note that an appeal cannot be considered if it is based on the actual marks obtained. A student can only appeal on the basis of process. Appeals should be lodged with the Deputy Principal.

A decision will be made by a panel, which may consist of Principal, Deputy Principal and relevant Head Teacher. (Refer to Appeals form in Appendices)

SCHOOL REPORTS

School reports will be issued midway through the HSC course and after the Trial Higher School Certificate Examination, at the completion of Year 12.

Parents and carers are encouraged to attend the two formal Parent Teacher Evenings throughout Year 12 to discuss the progress of their child.

Parents and carers should also contact the school directly and immediately should there be any concerns at other times.

Shared course students will receive an invitation to the Bathurst High Campus year 12 Parent Teacher Evening and are encouraged to attend.

TEACHER EXPECTATIONS

All assessable tasks should be given to the students at least two (2) weeks before the due date and on the notification proforma. Students are to sign that they have received the Assessment Task on the notification sheet. Students should be encouraged to draft and seek teacher guidance, begin task, consult and again ask for advice to ensure they produce the best possible work.

Tasks must be marked and returned to students within a reasonable timeframe of three (3) weeks with marks recorded at that time. All assessment tasks should be returned to students with formative comments explaining the teacher response in terms of the issued marking scheme and also advice on how they could improve in future tasks.

HSC CHECKLIST

EARLY IN YEAR 12

- Read this guide.
- Check that you are eligible for the HSC (if appropriate).
- Make sure that your personal details and courses, including any VET exams, are correct on your Confirmation of Entry.
- Request an ATAR if you plan to apply to university.
- Read the Student Declaration on your Confirmation of Entry, then sign and return it to your school.
- Go to Students Online to update your PIN and check your postal address, personal email address and mobile number.
- Read and become familiar with course and assessment requirements.
- Talk to your school if you think you might be eligible for disability provisions.

TERM 2

- Get your personal HSC exam timetable from Students Online.
- Check that all your exams appear, including performance and VET exams.

TERM 3

- Confirm dates for any project submissions, performance exams and oral exams.
- Submit any projects on the due dates.
- Attend any performance and language speaking exams.

TERM 4

- Check your exam timetable and the equipment you need in each exam.
- Attend and make a serious attempt at every exam.
- Submit an illness/misadventure application for any illnesses or mishaps during exams.
- Check your assessment ranks in Students Online after the last exam.
- Check that your Students Online account uses your personal email address, not your school address.
- Note your student number and PIN so you can get your results online.

PART 3: ASSESSMENT SCHEDULES FOR INTERNAL ASSESSMENT

SUBJECT: ENGLISH ADVANCED					HEAD TEACHER: J. ADAMS
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Texts & Human Experiences Multimodal	Extended piece of writing and reflection	Module Essay	Trial HSC Examination Craft of Writing (5%) Module B (10%) Common Module (7.5%) Module A (7.5%)	
Tasks handed out	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 9 2023	Term 1 Week 10 2024	Term 2 Week 9 2024	Term 3 Week 5/6 2024	
Outcomes assessed	EA12- 1, 2, 3, 5, 7	EA12- 4, 8, 9	EA12-2, 8, 9	EA12-1, 3, 5, 6,	
Component	Weighting %				
Knowledge and understanding of course content.	15%	10%	10%	15%	50%
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes.	15%	10%	10%	15%	50%
Total %	30%	20%	20%	30%	100%

SUBJECT: ENGLISH STANDARD					HEAD TEACHER: J. ADAMS
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Texts & Human Experiences Multimodal	Extended piece of writing and reflection	Module Essay	Trial HSC Examination Craft of Writing (5%) Module A (10%) Common Module (7.5%) Module B (7.5%)	
Tasks handed out	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 9 2023	Term 1 Week 10 2024	Term 2 Week 9 2024	Term 3 Week 5/6 2024	
Outcomes assessed	EN12- 2, 3, 6, 7	EN12-1, 4, 5, 9,	EN12- 3, 4, 5	EN12-1, 6, 8	
Component					Weighting %
Knowledge and understanding of course content.	15%	10%	10%	15%	50%
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes.	15%	10%	10%	15%	50%
Total %	30%	20%	20%	30%	100%

SUBJECT: ENGLISH STUDIES					HEAD TEACHER: J. ADAMS
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Texts & Human Experience Multimodal	Module 1 Response	Classwork Portfolio	Examination	
Tasks handed out	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 9 2023	Term 1 Week 10 2024	Term 2 Week 9 2024	Term 3 Week 5/6 2024	
Outcomes assessed	ES12-1, 3, 5, 9	ES12- 2, 6, 7, 10	ES12- 4, 6, 9		
Component					Weighting %
Knowledge and understanding of course content.	15%	10%	15%	10%	50%
Skills in comprehending texts, communicating ideas, using language accurately, appropriately, and effectively.	15%	10%	15%	10%	50%
Total %	30%	20%	30%	20%	100%

SUBJECT: ENGLISH EXTENSION 1				HEAD TEACHER: J. ADAMS
Task number	Task 1	Task 2	Task 3	
Nature of tasks	Imaginative Response and Reflection	Critical Essay	HSC Trial Examination	
Tasks handed out	Term 4 Week 7 2023	Term 2 Week 7 2024		
Task due	Term 1 Week 2 2024	Term 3 Week 1 2024	Term 3 Week 5/6 2024	
Outcomes assessed	EE12-1, 2, 4, 5	EE12-1, 2, 3	EE12-(1-4)	
Component				Weighting %
Knowledge and understanding of complex texts and how and why they are valued.	20%	10%	20%	50%
Skills in: Complex analysis, sustained composition and independent investigation.	20%	20%	10%	50%
Total %	40%	30%	30%	100%

SUBJECT: MATHEMATICS ADVANCED					HEAD TEACHER: M. ANDERSON
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Validation + Class Test	Assignment / Investigation	Class Test	Trial HSC Examination	
Tasks handed out	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024	Term 3 Week 5/6 2024	
Outcomes assessed	MA12-1, MA12-5	MA12-2, MA12-3 MA12-9, MA12-10	MA12-4, MA12-6	All outcomes	
Component					Weighting %
Understanding, fluency and communicating.	10%	15%	10%	15%	50%
Problem Solving, reasoning and justification.	10%	15%	10%	15%	50%
Total %	20%	30%	20%	30%	100%

SUBJECT: MATHEMATICS STANDARD 2					HEAD TEACHER: M. ANDERSON
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Validation + Class Test	Assignment / Investigation	Class Test	Trial HSC Examination	
Tasks handed out	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024	Term 3 Week 5/6 2024	
Outcomes assessed	MS2-12-1, MS2-12-(3-4)	MS2-12-2, MS2-12-7, MS2-12-(9-10)	MS2-12-(5-6), MS2-12-8	All outcomes	
Component					Weighting %
Understanding, fluency and communicating.	10%	15%	10%	15%	50%
Problem Solving, reasoning and justification.	10%	15%	10%	15%	50%
Total %	20%	30%	20%	30%	100%

SUBJECT: MATHEMATICS STANDARD 1					HEAD TEACHER: M. ANDERSON
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	In-class project or stimulus activity	Assignment / Investigation	In-class open book test	Trial HSC Examination	
Tasks handed out	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024	Term 3 Week 5/6 2024	
Outcomes assessed	MS1-12-1, MS1-12-2	MS1-12-3, MS1-12-4, MS1-12-(9-10)	MS1-12-(5-7)	All outcomes	
Component					Weighting %
Understanding, fluency and communicating.	10%	15%	10%	15%	50%
Problem Solving, reasoning and justification.	10%	15%	10%	15%	50%
Total %	20%	30%	20%	30%	100%

SUBJECT: MATHEMATICS EXTENSION 1					HEAD TEACHER: M. ANDERSON
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Validation +Class Test	Assignment / Investigation	Class Test	Trial HSC Examination	
Tasks handed out	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 7 2024		
Task due	Term 4 Week 9 2023	Term 1 Week 10 2024	Term 2 Week 9 2024	Term 3 Week 5/6 2024	
Outcomes assessed	ME11-1, ME11-4, ME11-(6-7), ME12-1, ME12-4, ME12-(6-7)	ME11-1, ME11-3, ME11-(6-7), ME12-1, ME12-4, ME12-(6-7)	ME12-(1-2), ME12-4, ME12-(6-7)	All outcomes	
Component					Weighting %
Use of concepts, skills and techniques to solve mathematical problems in a wide range of theoretical and practical contexts.	10%	15%	10%	15%	50%
Application of reasoning and communication in appropriate forms to construct mathematical arguments and proofs and to interpret and use mathematical models.	10%	15%	10%	15%	50%
Total %	20%	30%	20%	30%	100%

SUBJECT: MATHEMATICS EXTENSION 2				HEAD TEACHER: M. ANDERSON	
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Validation + Class Test	Assignment / Investigation	Class Test	Trial HSC Examination	
Tasks handed out	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 2 Week 10 2024	Term 3 Week 5/6 2024	
Outcomes assessed	MEX12-1, MEX12-4, MEX12-(7-8)	MEX12-(1-3), MEX12-(7-8)	MEX12-1, MEX12(5-8)	All outcomes	
Component	Weighting %				
Use of concepts, skills and techniques to solve mathematical problems in a wide range of theoretical and practical contexts.	10%	15%	10%	15%	50%
Application of reasoning and communication in appropriate forms to construct mathematical arguments and proofs and to interpret and use mathematical models.	10%	15%	10%	15%	50%
Total %	20%	30%	20%	30%	100%

SUBJECT: AGRICULTURE					HEAD TEACHER: J. LAWLER
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Farm Product Study Assessment Report	Plant/Animal Production Oral Presentation	Elective Research Task	Trial HSC Examination	
Task handed out	Term 4 Week1 2023	Term 1 Week 5 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H3.1, H3.2 H3.3, H3.4	H1.1, H2.1 H2.2	H3.4, H4.1 H5.1	H1.1, H2.1 H2.2, H3.4 H5.1	
Component					Weighting %
Knowledge & understanding of course content	10%	5%	10%	15%	40%
Knowledge & understanding of skills required to manage agricultural production systems	15%	5%	5%	15%	40%
Skills in effective research, experimentation & communication		5%	15%		20%
Total %	25%	15%	30%	30%	100%

SUBJECT: ANCIENT HISTORY					HEAD TEACHER: K. MORTIMORE
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Oral Presentation & Written Source Analysis Ancient Society: Sparta	Written Source Analysis Cities of Vesuvius: Pompeii & Herculaneum	Essay: Personalities in their Times: C. Julius Caesar the Dictator	Trial HSC Examination	
Tasks handed out	Term 4 Week 3 2023	Term 1 Week 3 2024	Term 2 Week 3 2024		
Task due	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 7 2024	Term 3 Week 5/6 2024	
Outcomes assessed	AH12-1, AH12-(4-7), AH12-9	AH12-(5-7), AH12-(9-10)	AH12-(1-3), AH12-(5-8)	AH12-1, AH12-3, AH12-(5-6), AH12-9	
Component	Weighting %				
Knowledge and understanding of course content.	5%	5%	10%	20%	40%
Historical skills in the analysis and evaluation of sources and interpretations.	5%	5%	5%	5%	20%
Historical inquiry and research.	5%	5%	10%		20%
Communication of historical understanding in appropriate forms.	5%	5%	5%	5%	20%
Total %	20%	20%	30%	30%	100%

SUBJECT: BIOLOGY					HEAD TEACHER: J. LAWLER
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Practical Task	Depth Study Model & Analysis	Data Analysis	Trial HSC Examination	
Tasks handed out	Term 4 Week 4 2023	Term 4 Week 9 2024	Term 2 Week 4 2024		
Task due	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 7 2024	Term 3 Week 5/6 2024	
Outcomes assessed	BIO11/12-(1-4) BIO12-12	BIO11/12-1 BIO11/12-(4-7) BIO 12-(12-13)	BIO11/12-(4-7) BIO 12-15	BIO11/12-(1-7) BIO12-(12-15)	
Component	Weighting %				
Skills in working scientifically.	15%	20%	15%	10%	60%
Knowledge and understanding of course content.	5%	10%	10%	15%	40%
Total %	20%	30%	25%	25%	100%

SUBJECT: BUSINESS STUDIES					HEAD TEACHER: K. MORTIMORE
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	In class Business Report (Research)	In class extended response (stimulus)	Take home research task and business report	Trial HSC Examination	
Tasks handed out	Term 4 Week 2 2023	Term 1 Week 4 2024	Term 2 Week 2 2024		
Task due	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H2, H4, H6-7, H9	H1, H2, H5, H8-9	H2-4, H6-7, H9	All	
Component	Weighting %				
Knowledge and understanding of course content.	5%	10%	5%	20%	40%
Stimulus based skills.		10%	5%	5%	20%
Inquiry and research.	10%		10%		20%
Communication of business information, ideas and issues in appropriate forms.	5%	5%	5%	5%	20%
Total %	20%	25%	25%	30%	100%

SUBJECT: CHEMISTRY					HEAD TEACHER: J. LAWLER
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Model	Data Analysis	Depth Study	Trial HSC Examination	
Tasks handed out	Term 4 Week 5 2023	Term 1 Week 8 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 2 Week 10 2024	Term 3 Week 5/6 2024	
Outcomes assessed	CH11/12-(6-7) CH12-14	CH11/12-4 CH11/12-6 CH12-12	CH11/12-(1-3) CH11/12-5 CH11/12-7 CH12-13	CH11/12-(1-7) CH12-(12-15)	
Component	Weighting %				
Skills in working scientifically.	15%	10%	25%	10%	60%
Knowledge and understanding of course content.	5%	15%	5%	15%	40%
Total %	20%	25%	30%	25%	100%

SUBJECT: COMMUNITY AND FAMILY STUDIES					HEAD TEACHER: Z. MACPHERSON
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Groups in Context	IRP	Parenting and Caring – In class response	Trial HSC Examination	
Tasks handed out	Term 4 Week 1 2023	Term 1 Week 1 2024	Term 2 Week 1 2024		
Task due	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 3 Week 3 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H1.1, H2.2, H3.3, H5.1	H4.(1-2)	H2.(1-3), H.3-2, H5.2	All outcomes	
Component					Weighting %
Knowledge and understanding of course content.	10%	5%	10%	15%	40%
Skills in critical thinking, research methodology, analysing and communicating.	20%	15%	10%	15%	60%
Total %	30%	20%	20%	30%	100%

SUBJECT: DRAMA					HEAD TEACHER: S. ASH
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Australian Drama and Theatre (Core Topic) Research Task	Studies in Drama and Theatre (Core Topic) Extended Response Essay	Individual Project & Group Performance	Trial HSC Examination	
Task handed out	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 2 2024		
Task due	Term 4 Week 10 2023	Term 2 Week 11 2024	Term 3 Week 9 2024	Term 3, Week 5/6 2024	
Outcomes assessed	H1.1, H1.2, H1.3, H1.4, H1.5, H1.6 H1.7, H1.8, H1.9, H3.1, H3.2, H3.4, H3.5	H1.1, H1.2, H1.3, H1.4, H1.5, H1.6 H1.7, H1.8, H1.9, H3.1, H3.2, H3.4, H3.5	* H1.1, H1.2, H1.3, H1.4, H1.5, H1.6 H1.7, H1.8, H1.9, H2.1, H2.2, H2.3, H2.4, H2.5	H1.1, H1.2, H1.3, H1.4, H1.5, H1.6 H1.7, H1.8, H1.9, H2.1, H2.2, H2.3, H2.4, H2.5, H3.1, H3.2, H3.4, H3.5	
Component					Weighting %
Making	10%	10%	10%	10%	40%
Performing			20%	10%	30%
Critically Studying	10%	10%		10%	30%
Total	20%	20%	30%	30%	100%

* Teacher will select the appropriate outcomes based on the Individual Project option selected by each student.

SUBJECT: INDUSTRIAL TECHNOLOGY (Automotive, Metal, Timber & Multimedia)				HEAD TEACHER: W. MALONEY
Task number	Task 1	Task 2	Task 3	
Nature of tasks	Designing and Planning Presentation	Skills presentation	Trial HSC Examination	
Tasks handed out	Term 4 Week 6 2023	Term 1 Week 5 2024		
Task due	Term 4 Week 9 2023	Term 1 Week 10 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H3-(1-3), H5-1	H1-(1-2), H5-2, H7-1	H2-1, H4-1, H4-3, H6-2, H7-1	
Component				
Knowledge and understanding of organisation and management of, and manufacturing processes and techniques used by the focus area.	20%	20%		40%
Knowledge, skills and understanding in designing, managing, problem-solving, communicating and the safe use of manufacturing processes and techniques through the design and production of a quality major project.	20%	10%	30%	60%
Total %	40%	30%	30%	100%

SUBJECT: INVESTIGATING SCIENCE				HEAD TEACHER: J. LAWLER		
Task number	Task 1	Task 2	Task 3			
Nature of tasks	Researching Technologies	Depth Study	End of Course Examination			
Tasks handed out	Term 1 Week 5 2024	Term 2 Week 4 2024				
Task due	Term 1 Week 8 2024	Term 2 Week 7 2024	Term 3 Week 5/6 2024			
Outcomes assessed	INS11/12-(2-3) INS11/12-7 INS12-13	INS11/12-1 INS11/12-3 INS11/12-5 INS11/12-7 INS12-(14-15)	INS11/12-(1-7) INS12-(12-15)			
Component					Weighting %	
Skills in working scientifically.	20%	30%	10%	60%		
Knowledge and understanding of course content.	10%	10%	20%	40%		
Total %	30%	40%	30%	100%		

SUBJECT: MODERN HISTORY				HEAD TEACHER: K. MORTIMORE		
Task number	Task 1	Task 2	Task 3	Task 4		
Nature of tasks	Source Portfolio	Research and In-class Essay	Historical Analysis	Trial HSC Examination		
Tasks handed out	Term 4 Week 1 2023	Term 1 Week 4 2024	Term 2 Week 1 2024			
Task due	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024	Term 3 Week 5/6 2024		
Outcomes assessed	MH12-4, MH12-6, MH12-8	MH12-3, MH12-5, MH12-9	MH12-3, MH12-5, MH12-(7-9)	MH12-(1-3), MH12-(5-6), MH12-9		
Component					Weighting %	
Knowledge and understanding of course content.	5%	10%	10%	15%	40%	
Historical skills in the analysis and evaluation of sources and interpretations.	5%		5%	10%	20%	
Historical inquiry and research.	5%	5%	10%		20%	
Communication of historical understanding in appropriate forms.	5%	5%	5%	5%	20%	
Total %	20%	20%	30%	30%	100%	

SUBJECT: MUSIC 1					HEAD TEACHER: S. ASH
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Viva Voce Composition	Elective 1 Elective 2	Elective 3 Aural	Core Performance Trial HSC Examination	
Tasks handed out	Term 4 Week 2 2023	Term 1 Week 2 2024	Term 2 Week 2 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 2 Week 10 2024	Term 3 Week 4/5/6 2024	
Outcomes assessed	H2, H3, H5, H7, H8	H4, H5, H6, H7	H1, H4, H5, H6, H8	H8, H9, H10, H11	
Component					Weighting %
Performance.				10%	10%
Composition.	10%				10%
Musicology.	10%				10%
Aural.			10%	15%	25%
Electives.		Elective 1 – 15% Elective 2 – 15%	Elective 3 – 15%		45%
Total %	20%	30%	25%	25%	100%

SUBJECT: PDHPE					HEAD TEACHER: Z. MACPHERSON
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Core II Report	Core I Research Project	Option Extended Response	Trial HSC Examination	
Tasks handed out	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 3 Week 1 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H8-10	H1-4	H13	All Outcomes	
Component					Weighting %
Knowledge and understanding of course content.	10%	10%	10%	10%	40%
Skills in critical thinking, research, analysis and communicating.	15%	15%	10%	20%	60%
Total %	25%	25%	20%	30%	100%

SUBJECT: PHYSICS					HEAD TEACHER: J. LAWLER
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Practical Task	Depth Study	Open Book Topic Test	Trial HSC Examination	
Tasks handed out	Term 4 Week 2 2023	Term 4 Week 10 2023	Term 2 Week 2 2024		
Task due	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 7 2024	Term 3 Week 5/6 2024	
Outcomes assessed	PH11/12-(1-5) PH12-12	PH11/12-1, PH11/12-(4-5) PH11/12-7 PH12-(12-13)	PH11/12-(1-2), PH11/12-(4-6) PH12-14	PH11/12-(1-7), PH12-(12-15)	
Component					Weighting %
Skills in working scientifically.	15%	20%	15%	10%	60%
Knowledge and understanding of course content.	5%	10%	5%	20%	40%
Total %	20%	30%	20%	30%	100%

SUBJECT: SOCIETY AND CULTURE					HEAD TEACHER: K. MORTIMORE
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Oral Progress Report	Predicting Future Change Essay	Extended Response	Trial HSC Examination	
Tasks handed out	Term 4 Week 1 2023	Term 1 Week 3 2024	Term 2 Week 5 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 2 Week 10 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H1, H4, H6-10	H1-5, H7, H9-10	H1-3, H5, H7-9	H1-10	
Component					Weighting %
Knowledge and understanding of course content.	5%	10%	15%	20%	50%
Application and evaluation of social and cultural research methods.	10%	10%	10%		30%
Communication of information, ideas and issues in appropriate forms.	5%	5%		10%	20%
Total %	20%	25%	25%	30%	100%

SUBJECT: SPORT, LIFESTYLE AND RECREATION					HEAD TEACHER: Z. MACPHERSON
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Peer Coaching	Report	Research Project	End of Course Examination	
Tasks handed out	Term 4 Week 1 2023	Term 1 Week 1 2024	Term 2 Week 1 2024		
Task due	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024	Term 3 Week 5/6 2024	
Outcomes assessed	1-1, 1-5, 3-5	2-(1-3)	4-5, 5-(4-5)	All Outcomes	
Component					Weighting %
Knowledge and Understanding.	10%		20%	20%	50%
Skills.	10%	20%	10%	10%	50%
Total %	20%	20%	30%	30%	100%

SUBJECT: VISUAL ARTS					HEAD TEACHER: S. ASH
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Written Response Historical Critical and Practice: Artist Investigation	Development of the Body of Work	Extended Written Response BOW in progress* *Assessed by both BHC & KHC visual arts staff.	Trial HSC Examination Art Criticism and Art History Written Examination. Resolved Body of Work, VAPD, written analysis of intention and artmaking practice through the conceptual framework.	
Tasks handed out	Term 4 Week 1 2023	Term 1 Week 4 2024	Term 2 Week 2 2024		
Task due	Term 4 Week 9 2023	Term 1 Week 10 2024	Term 2 Week 9 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H7-8	H1, H3-4	H1 – H10	H1 – H10	
Component					Weighting %
Artmaking		20%	10%	20%	50%
Art Criticism and Art History	20%		20%	10%	50%
Total %	20%	20%	30%	30%	100%

SUBJECT: VISUAL DESIGN					HEAD TEACHER: S. ASH
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Graphic Design. Module GD2. Illustration and cartooning Visual Design Diary	Product Design. Module PD2. Furniture Visual Design Diary	General. Module GM. Individual Project Visual Design Diary	Trial HSC Examination Design Criticism and Design History Written Examination	
Tasks handed out	Term 4 Week 1 2023	Term 1 Week 4 2024	Term 2 Week 2 2024		
Task due	Term 4 Week 9 2023	Term 1 Week 10 2024	Term 3 Week 2 2024	Term 3 Week 5/6 2024	
Outcomes assessed	DM1-DM6	DM1-DM6	DM1-DM6	CH1-CH4	
Component					Weighting %
Designing and Making	20%	20%	30%		70%
Critical and Historical Studies				30%	30%
Total %	20%	20%	30%	30%	100%

SUBJECT: WORK STUDIES				HEAD TEACHER: K. MORTIMORE
Task number	Task 1	Task 2	Task 3	
Nature of tasks	Research Task	Written Task	End of Course Examination	
Tasks handed out	Term 1 Week 1 2024	Term 2 Week 1 2024		
Task due	Term 1 Week 6 2024	Term 2 Week 5 2024	Term 3 Week 5/6 2024	
Outcomes assessed	3, 5, 6	1, 2, 4, 8, 9	All	
Component				Weighting %
Knowledge and understanding.	10%	10%	10%	30%
Skills.	20%	20%	30%	70%
Total %	30%	30%	40%	100%

ASSESSMENT SCHEDULES FOR VOCATIONAL EDUCATION AND TRAINING

HSC Assessment Advice for VET Courses

Assessment in VET courses is competency based. This means that you need to demonstrate that you have gained and can apply the specific knowledge and skills for the unit of competency to be deemed competent in that unit. Evidence of competence will be collected in a variety of ways including written tasks, practical demonstration, portfolio or assignments. You will be deemed “Competent” if performance in all required assessment activities for the unit of competency is satisfactory or Not Competent if you are still developing skills and/or your performance is at an unsatisfactory level. There is no pass or fail. This means that a course mark is not allocated. For this reason, the assessment schedule for HSC VET courses is in a different format to other NESA Courses.

Formal assessment will be scheduled only when you have developed the necessary skills and underpinning knowledge to demonstrate competency.

Your trainer will keep an outcome record of units of competency. You may request to see this record at any time to determine your progress. Alternately you will be supplied with a competency log for maintaining a record of units achieved. You are entitled to seek advice about options for further training and assessment for competencies ‘not achieved’. Refer to the Student Guide for additional advice. You will also receive a report from the school each semester indicating competency achievement. Competencies cannot be recorded without the sufficient assessment evidence.

The achievement of units of competency will lead to a Certificate at AQF level I, II or III or a Statement of Attainment towards the AQF qualification. A transcript will be issued by the NSW Education Standards Authority (NESA) on behalf of Public Schools NSW Wagga Wagga, Registered Training Organisation (RTO) 90333 for successful completion.

Recognition of Prior Learning (RPL) on the Wagga Wagga RTO RPL form with the portfolio of evidence relevant to each unit of competency for which RPL is requested. The RPL form and evidence portfolio must be submitted to your trainer prior to course commencement who will forward it to the RTO manager for review.

Credit Transfer (CT) may be given for units of competency (UoC) previously achieved with another RTO after verification of the UoC. Seek CT advice from your trainer prior to the commencement of the delivery of this UoC

N Determination letters will be issued to students who do not demonstrate due diligence and sustained effort in the course, participate in mandatory work placement and or apply themselves to course outcomes. This process may then lead to an “N” determination for this subject which may prevent the achievement of the HSC. Warning letters will not be issued for failure to achieve competency but are about fulfilling the requirements of learning for the HSC.

Work placement is a mandatory HSC component in some courses and must be completed during the course. (Refer to the specific course assessment summary for more detailed information).

- you will not be permitted to participate in a work placement if you are not deemed ‘work ready’ by your trainer.
- a ‘N’ determination will be issued if work placement is not satisfactorily completed. This means that the course will not count towards your HSC pattern of study. However, you will still receive a Certificate or Statement of Attainment which indicates one or more unit/s of competency achieved towards the qualification.
- the scheduled date for work placement is shown in the course assessment summary.
- you will complete a workplace journal of your placement.

Work placement advice from NESA in response to COVID

<https://educationstandards.nsw.edu.au/wps/portal/nesa/about/news/novel-coronavirus/vet-work-placement>

HSC Examination is only available in some VET courses. (Refer to the NESA course outline and the specific course assessment summary for detailed information).

- Optional for students completing the 240 hour course and is intended for Australian Tertiary Admissions Rank (ATAR) purposes only. (Refer to the specific course assessment summary for more detailed information).

- Independent of the competency based assessment requirements for the Australian Qualifications Framework (AQF) VET qualification. The satisfactory completion of the course will still appear on your HSC if the optional exam is not undertaken.

If you intend to use your VET course towards the calculation of the ATAR, the school must submit an estimated mark of your likely performance in the HSC examination. The calculation of the mark is a school decision and will include the Trial HSC examination. This mark is only used in the event of misadventure

Denison College of Secondary Education Policy is that ALL CAT B VET students will sit the Trial HSC Examination.



Education

**2024 Construction Course Descriptor
CPC20220 Certificate II in Construction Pathways (Release 6) & CPC20120
Statement of Attainment towards Certificate II in Construction (Release 3)
RTO - Department of Education - 90333, 90222, 90072, 90162**

This information may change due to Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal disruption or disadvantage.

Course: **Construction**
Board Developed Course (240 hour)

2 or 4 Preliminary and/or HSC units in total
Industry Curriculum Framework (ICF) -
Australian Tertiary Admission Rank (ATAR) eligible course

By enrolling in this VET qualification with Public Schools NSW RTOs, you are choosing to participate in a program of study which will provide you a pathway towards HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this VET qualification, you must meet the assessment requirements of CPC20220 Certificate II in Construction Pathways (Release 6) & CPC20120 Statement of Attainment towards Certificate II in Construction (Release 3) <https://training.gov.au/Training/Details/CPC20220> & <https://training.gov.au/Training/Details/CPC20120>. You will be expected to complete all requirements relevant to the HSC and adhere to the requirements of NESA. To gain the full qualification in the CPC20220 Certificate II in Construction Pathways, you must achieve 5 core and 5 elective units of competency. A statement of attainment towards either of the qualifications listed is possible, if at least one unit of competency is achieved.

Entry Requirements

You must complete the VET enrolment process, supplying your USI and be assessed for learning support (eg LLN Robot) before the commencement of any training and assessment. HSC: All My Own Work must be completed before enrolling in this qualification. When selecting this course you should be interested in working in a construction environment and be able to use a personal digital device including a personal computer or laptop.

Construction, Plumbing and Services Training Package (CPC 8.0) Units of Competency

Core Units

CPCCWHS2001	Apply WHS requirements, policies and procedures in the Construction Industry
CPCCOM1012	Work effectively and sustainably in the Construction Industry
CPCCOM1013	Plan and organise work
CPCCVE1011	Undertake a basic construction project
CPCCOM1015	Carry out measurement and calculations

Elective Units

CPCCCM1011	Undertake basic estimation and costing
CPCCOM2001	Read and interpret plans and specifications
CPCCCA2002	Use carpentry tools and equipment
CPCCCA2011	Handle carpentry materials
CPCCCM2005	Use construction tools and equipment
CPCWHS1001	Prepare to work safely in the construction industry

Option 3

CPCCJN2001	Assemble components
CPCCJN3004	Manufacture and assemble joinery components

White Card

CPCWHS1001 - Prepare to work safely in the construction industry.
The General Construction Induction Training (White Card) will be delivered as part of this course.

Successful completion of this unit will lead to a General Construction Induction Card (White Card) from SafeWork NSW. This will allow student access to construction sites across Australia for work purposes.
A recognised SafeWork NSW GIT card is mandatory before undertaking any Work Placement. **Online courses are NOT recognised by the Department of Education.**

Students may apply for Recognition of Prior Learning (RPL) and /or credit transfer before delivery, provided suitable evidence is submitted.

Pathways to Industry - Skills gained in this course transfer to other occupations

This qualification provides a pathway to the primary trades in the construction industry with the exception of plumbing.

This allows for inclusion of skills suited for entry to off-site occupations, such as joinery as well as carpentry, bricklaying and other occupations in general construction.

Examples of occupations in the construction industry:

This qualification provides an occupational outcome and a range of support tasks applicable to the majority of construction work sites: carpentry, joinery, bricklaying, labourer

Mandatory HSC Course Requirements

Students must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Students who do not meet these requirements will be 'N' determined as required by NESA. You should be work ready before work placement.

External Assessment

The Higher School Certificate examination for Construction is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on the eligibility of a student to receive a vocational qualification.

Competency-Based Assessment

In this course you will work to develop the competencies, skills and knowledge described by each unit of competency listed above. To be assessed as competent you must demonstrate to a qualified assessor the competency requirements for performance and knowledge of the unit of competency.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

Course Cost: \$50.00, plus \$35 for White card course

Refunds- Refund arrangements are on a pro-rata basis. Please refer to your school refund policy

Delivery Arrangements: Available at both campuses of Denison College of Secondary Education pending timetabling arrangements

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: VET course exclusions can be checked on the NESA website at <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

2024 Course Descriptor CPC20220 Certificate II in Construction Pathways + Statement of Attainment towards CPC20120 Certificate II in Construction
RTO - Department of Education - 90333, 90222, 90072, 90162

Version 0.21

Disclaimer: If you require accessible documents, please contact your VET Coordinator for support



2024 Hospitality Course Descriptor
SIT20322 Certificate II in Hospitality – Release 1
RTO - Department of Education - 90333, 90222, 90072, 90162

This information may change due to Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal disruption or disadvantage.

Course: **Hospitality**
Board Developed Course (240 hour)

2 or 4 Preliminary and/or HSC units in total
Industry Curriculum Framework (ICF)
Australian Tertiary Admission Rank (ATAR) eligible course

By enrolling in this VET qualification with Public Schools NSW RTOs, you are choosing to participate in a program of study which will provide you a pathway towards HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this VET qualification, you must meet the assessment requirements of SIT20322 Certificate II in Hospitality – Release 1 <https://training.gov.au/training/details/SIT20322>. You will be expected to complete all requirements relevant to the HSC and adhere to the requirements of NESA. To gain this full qualification, you must achieve 12 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Entry Requirements

You must complete the VET enrolment process, supplying your USI and be assessed for learning support (eg LLN Robot) before the commencement of any training and assessment. HSC: All My Own Work must be completed before enrolling in this qualification. When selecting this course you should be interested in working in a hospitality environment and be able to use a personal digital device including a personal computer or laptop.

Tourism, Travel and Hospitality Training Package (SIT 2.1) Units of Competency

Core

BSBTWK201 Work effectively with others
SITHIND007 Use hospitality skills effectively
SITHIND006 Source and use information on the hospitality industry
SITXCOM007 Show social and cultural sensitivity
SITXWHS005 Participate in safe work practices
SITXCCS011 Interact with customers

Elective

SITXFSA005 Use hygienic practices for food safety
SITHCCC025 Prepare and present sandwiches
SITXFSA006 Participate in safe food handling practices
SITHFAB024 Prepare and serve non-alcoholic beverages
SITHFAB025 Prepare and serve espresso coffee
SITHFAB027 Serve food and beverages

Students may apply for Recognition of Prior Learning (RPL) and /or credit transfer before delivery, provided suitable evidence is submitted.

Pathways to Industry - Skills gained in this course transfer to other occupations

- | | |
|--|--|
| <ul style="list-style-type: none"> • Working within the hospitality industry involves • organising information and records in both paper and electronic forms • customer (client) service | <ul style="list-style-type: none"> • teamwork • using technologies • creating documents |
|--|--|

Examples of occupations in the hospitality industry:

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Café Attendant • Waiter/Waitress | <ul style="list-style-type: none"> • Catering Assistant • Barista | <ul style="list-style-type: none"> • Food and Beverage Attendant • Bartender |
|---|---|--|

Mandatory HSC Course Requirements

Students must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Students who do not meet these requirements will be 'N' determined as required by NESA. You should be work ready before work placement.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Hospitality is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on the eligibility of a student to receive a vocational qualification.

Competency-Based Assessment

In this course you will work to develop the competencies, skills and knowledge described by each unit of competency listed above. To be assessed as competent you must demonstrate to a qualified assessor the competency requirements for performance and knowledge of the unit of competency.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

Course Cost: \$120 fee per year. Discuss payment options with your trainer.

Refunds

Refund arrangements are on a pro-rata basis. Please refer to your school refund policy

Delivery Arrangements: Available only at Kelso High Campus of Denison College of Secondary Education pending timetabling arrangements

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: VET course exclusions can be checked on the NESA website at <http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

2024 Course Descriptor SIT20322 Certificate II in Hospitality – Release 1 RTO - Department of Education - 90333, 90222, 90072, 90162 Version 0.3

Disclaimer: If you require accessible documents, please contact your VET Coordinator for support



Education

2024 Manufacturing and Engineering Introduction Course Descriptor
MEM10119 Certificate I in Engineering & MEM20413 Statement of Attainment towards Certificate II in Engineering Pathways
RTO - Department of Education - 90333, 90222, 90072, 90162

This information may change due to Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal disruption or disadvantage.

Course: **Manufacturing and Engineering Introduction**
Board Endorsed Course **240 hour**

2 or 4 Preliminary and/or HSC units in total
There is not an Australian Tertiary Admission Rank (ATAR) option for this course

By enrolling in this VET qualification with Public Schools NSW RTOs, you are choosing to participate in a program of study which will provide you a pathway towards HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this VET qualification, you must meet the assessment requirements of MEM10119 Certificate I in Engineering & MEM20413 Statement of Attainment towards Certificate II in Engineering Pathways <https://training.gov.au/Training/Details/MEM10119> and <https://training.gov.au/Training/Details/MEM20413>. You will be expected to complete all requirements relevant to the HSC and adhere to the requirements of NESA. To gain the full qualification in the MEM10119 Certificate I in Engineering, you must achieve 1 core unit of competency and elective units of competency to a minimum value of fourteen (14) points. A statement of attainment towards either of the qualifications listed is possible, if at least one unit of competency is achieved.

Entry Requirements

You must complete the VET enrolment process, supplying your USI and be assessed for learning support (eg LLN Robot) before the commencement of any training and assessment. HSC: All My Own Work must be completed before enrolling in this qualification. When selecting this course you should be interested in working in a manufacturing engineering industry. Students should be able to carry out manual activities eg lifting, carrying and shifting loads of materials and have the ability to use hand and power tools and be able to use a personal digital device including a personal computer or laptop.

Manufacturing and Engineering (MEM 2.1) & Metal and Engineering (MEM05 11.1) Training Package Units of Competency

Core		Elective	
MEM13015	Work safely and effectively in manufacturing and engineering	MEM16006	Organise and communicate information
MEMPE006A	Undertake a basic engineering project	MEM11011	Undertake manual handling
MEMPE005A	Develop a career plan for the engineering and manufacturing industry	MEM12024	Perform computations
		MEM18001	Use hand tools
		MEM18002	Use power tools/handheld operations
		MEM16008	Interact with computing technology
		MEM07032	Use workshop machines for basic operations
		MEMPE001A	Use engineering workshop machines
		MEMPE002A	Use electric welding machines
		MEMPE004A	Use fabrication equipment

Students may apply for Recognition of Prior Learning (RPL) and /or credit transfer before delivery, provided suitable evidence is submitted.

Pathways to Industry - Skills gained in this course transfer to other occupations

This qualification provides a pathway to the primary trades in the manufacturing industry.

This qualification defines entry-level skills and knowledge to assist workers entering employment as engineering/manufacturing employees within the metal, engineering, manufacturing and associated industries.

Examples of occupations in the business services industry:

- Fitter machinist
- refrigeration and air conditioning mechanic
- toolmaker
- maintenance fitter

Mandatory HSC Course Requirements

Students must complete 240 indicative hours of course work and a minimum of 35 hours work placement. Students who do not meet these requirements will be 'N' determined as required by NESA. You should be work ready before work placement.

External Assessment (optional HSC examination for ATAR purposes)

There is **not** an external assessment (optional HSC examination) for this course and this course **does not** contribute towards an ATAR.

Competency-Based Assessment

In this course you will work to develop the competencies, skills and knowledge described by each unit of competency listed above. To be assessed as competent you must demonstrate to a qualified assessor the competency requirements for performance and knowledge of the unit of competency.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

Course Cost: \$35. Some extra costs may be incurred for practical aspects and projects within the course.

Discuss payment options with your trainer.

Students must provide their own PPE-safety glasses and enclosed shoes

Refunds

Refund arrangements are on a pro-rata basis.

Please refer to your school refund policy

Delivery options: Available at both campuses of Denison College of Secondary Education pending timetabling arrangements.

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: VET course exclusions can be checked on the NESA website at <http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

2024 Manufacturing and Engineering (Introduction) Course Descriptor MEM 210119 Certificate I in Engineering + Statement of Attainment towards MEM20413 Certificate II in Engineering (Pathways) RTO - Department of Education - 90333, 90222, 90072, 90162

Version 0.11

Disclaimer: If you require accessible documents, please contact your VET Coordinator for support

PART 4: SHARED COURSES

Shared Course Assessments and Examinations

Students who attend another campus for shared courses, will submit assessment tasks at the Administration Office of their **home campus**. Students must comply with the host campus policy and procedures for the submission of assessment tasks. A cover sheet for Assessment Tasks will be provided by the teacher supervising the course, and must be attached to the front of the Task when it is submitted. Assessment tasks are submitted to the front office of the **home campus**, unless otherwise advised.

All examinations will be held at the **home campus** of the student. Any shared course examination papers will be transported to the **home campus**, for completion. They will then be transported back to the shared course teacher for marking.

SUBJECT: BIOLOGY					HEAD TEACHER: R. WEITHALER
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Model and Analysis	Depth Study	Skills and Data	Trial HSC Examination	
Tasks handed out	Term 4 Week 3 2023	Term 1 Week 3 2024	Term 2 Week 5 2024		
Task due	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 7 2024	Term 3 Week 5/6 2024	
Outcomes assessed	BIO11/12-(1-4) BIO11/12-(6-7) BIO12-12/12	BIO 11/12-(1-2) BIO11/12-(4-7) BIO12-14	BIO11/12-1, BIO11/12-(4-6) BIO12-(12-15)	BIO11/12-(1-7) BIO12-(12-15)	
Component					Weighting %
Skills in working scientifically.	15%	20%	15%	10%	60%
Knowledge and understanding of course content.	5%	10%	5%	20%	40%
Total %	20%	30%	20%	30%	100%

SUBJECT: COMMUNITY AND FAMILY STUDIES					HEAD TEACHER: D. MORRISSEY
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Groups in Context	IRP	Parenting and Caring – In class response	Trial HSC Examination	
Tasks handed out	Term 4 Week 2 2023	Term 1 Week 1 2024	Term 3 Week 1 2024		
Task due	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 3 Week 3 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H1.1, H2.2, H3.3, H5.1	H4.(1-2)	H2.(1-3), H.3-2, H5.2	All outcomes	
Component	Weighting %				
Knowledge and understanding of course content.	10%	5%	10%	15%	40%
Skills in critical thinking, research methodology, analysing and communicating.	20%	15%	10%	15%	60%
Total %	30%	20%	20%	30%	100%

SUBJECT: DANCE					HEAD TEACHER: V. MANOCK
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Core Performance demonstration, safe dance questions and interview	Core Composition demonstration, process diary, interview, Major Study Journal and Appreciation essay.	Major Study (work in progress), process diary with questions and interview.	Trial HSC Examination Practical Evening Performance and written exam.	
Tasks handed out	Term 4 Week 2 2023	Term 1 Week 2 2024	Term 2 Week 2 2024	Term 2 Week 8 2024	
Task due	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 2 Week 8 2024	Term 3 Week 2 (Practical) Week 5/6 (Written) 2024	
Outcomes assessed	H1-2, H2-(1-3)	H1-(1-3), H2-3, H3-(1-2), H3-4, H4-(2-4)	H1-(2-3), H2-(1-3), H3-(1-4), H4- (1-4)	H1-(2-3), H2-(1-2), H3-(1-4), H4-(1-5)	
Component	Weighting %				
Core Performance	15%			5%	20%
Core Composition		15%		5%	20%
Core Appreciation		10%		10%	20%
Major Study		5%	25%	10%	40%
Total %	15%	25%	30%	30%	100%

SUBJECT: ENGLISH EXTENSION 2				HEAD TEACHER: R. DAVIS
Task number	Task 1	Task 2	Task 3	
Nature of tasks	Viva Voce	Literary Review	Critique of Creative Process	
Tasks handed out	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 2 Week 9 2024	
Task due	Term 1 Week 3 2024	Term 2 Week 4 2024	Term 3 Week 2 2024	
Outcomes assessed	EEX12-1, EEX12-(4-5)	EEX12-(1-4)	EEX12-(2-3), EEX12-5	
Component	Weighting %			
Skills in extensive independent research.	15%	20%	15%	50%
Skills in sustained composition.	15%	20%	15%	50%
Total %	30%	40%	30%	100%

SUBJECT: EXPLORING EARLY CHILDHOOD				HEAD TEACHER: D. MORRISSEY	
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Positive Behaviour Analysis	School Visits + Diary	Literature and Media Portfolio	End of Course Examination	
Tasks handed out	Term 4 Week 3 2023	Term 1 Week 1 2024	Term 2 Week 1 2024		
Task due	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024	Term 3 Week 5/6 2024	
Outcomes assessed	1-4, 2-4, 5-1	2-1, 4-2, 2-5	4-1, 1-2	All Outcomes	
Component	Weighting %				
Knowledge and understanding.	10%	10%	10%	20%	50%
Skills		20%	20%	10%	50%
Total %	10%	30%	30%	30%	100%

SUBJECT: FOOD TECHNOLOGY					HEAD TEACHER: P. FORD
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Food Industry Report	Food Product Development Experimentation & Preparation	Diet and Health in Australia Report	Trial HSC Examination	
Tasks handed out	Term 4 Week 3 2023	Term 1 Week 5 2024	Term 2 Week 4 2024		
Task due	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 7 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H1.2, H1.4, H3.1	H1.1, H1.3, H4.1, H5.1	H2.1, H3.2, H5.1	H1.1, H1.3, H1.4, H5.1	
Component	Weighting %				
Knowledge & understanding of course content.	15%	5%	10%	10%	40%
Knowledge & skills in designing, researching, analysing & evaluating.	15%	5%	10%		30%
Skills in experimenting with & preparing food by applying theoretical concepts.		20%	10%		30%
Total %	30%	30%	30%	10%	100%

SUBJECT: HISTORY EXTENSION				HEAD TEACHER: I. NEWELL	
Task number	Task 1	Task 2	Task 3		
Nature of tasks	Historical Project Proposal, Process log and Annotated Bibliography	History Project Essay	Trial HSC Examination		
Tasks handed out	Term 3 Week 4 2023	Term 3 Week 4 2023			
Task due	Proposal Term 4 Week 9 2023 Components Term 3 Week 2 2024	Term 3 Week 2 2024	Term 3 Week 5/6 2024		
Outcomes assessed	HE12-(1-2), HE12-4	HE12-(2-4)	HE12-1, HE12-3		
Component	Weighting %				
Knowledge and understanding about significant historiographical ideas and processes.		10%	30%		40%
Skills in designing, undertaking and communicating historical inquiry and analysis.	30%	30%			60%
Total %	30%	40%	30%		100%

SUBJECT: JAPANESE CONTINUERS					HEAD TEACHER: R. DAVIS
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Conversation	Portfolio	Comprehension	Trial HSC Examination	
Tasks handed out	Term 4 Week 5 2023	Term 1 Week 2 2024	Term 2 Week 5 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 2 Week 10 2024	Term 3 Week 5/6 2024	
Outcomes assessed	1-(1-4)	2-(1-3), 4-1	3-(1-2), 4-(2-3)	2-1, 2-3, 3-(1-2)	
Component	Weighting %				
Listening.			20%	10%	30%
Reading.		10%	10%	10%	30%
Speaking.	20%				20%
Writing.		10%		10%	20%
Total %	20%	20%	30%	30%	100%

SUBJECT: LEGAL STUDIES					HEAD TEACHER: I. NEWELL
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Research and Extended Response Crime	In Class Test Crime and Human Rights	Options – Research Essay	Trial HSC Examination	
Tasks handed out	Term 4 Week 7 2023	Term 1 Week 8 2024	Term 2 Week 7 2024		
Task due	Term 1 Week 2 2024	Term 2 Week 2 2024	Term 3 Week 2 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H1-4, H7-9	H1, H3, H5-6, H8-10	H3-10	H1-10	
Component	Weighting %				
Knowledge and understanding of course content.	5%	10%	5%	20%	40%
Analysis and evaluation.	5%	5%	5%	5%	20%
Inquiry and research.	5%	5%	10%		20%
Communication of legal information, ideas and issues in appropriate forms.	5%	5%	5%	5%	20%
Total %	20%	25%	25%	30%	100%

SUBJECT: MODERN HISTORY					HEAD TEACHER: I. NEWELL
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Research Essay and Historical Analysis National Studies In class component	Research Essay Task and Oral Presentation Peace and Conflict	Research report, includes Historical Analysis. Power and Authority in the Modern World In class component	Trial HSC Examination	
Tasks handed out	Term 4 Week 3 2023	Term 1 Week 2 2024	Term 2 Week 2 2024		
Task due	Term 4 Week 6 2023	Term 1 Week 7 2024	Term 2 Week 6 2024	Term 3 Week 5/6 2024	
Outcomes assessed	MH12-4, MH12-5, MH12-8 MH12-9	MH12-2 MH12-5 MH12-7 MH12-8	MH12-3 MH12-4 MH12-6 MH12-9	MH12-(3-5), MH 12-7, MH12-9	
Component	Weighting %				
Knowledge and understanding of course content.	10%	10%	5%	15%	40%
Historical skills in the analysis and evaluation of sources and interpretations.	5%		5%	10%	20%
Historical inquiry and research.	5%	5%	10%		20%
Communication of historical understanding in appropriate forms.	5%	5%	5%	5%	20%
Total %	25%	20%	25%	30%	100%

SUBJECT: PDHPE					HEAD TEACHER: D. MORRISSEY
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Research Task – Health Priorities in Australia	Program Design and Analysis Factors Affecting Performance	In class responses Sports Medicine and Improving Performance	Trial HSC Examination	
Tasks handed out	Term 4 Week 4 2023	Term 1 Week 4 2024	Term 2 Week 6 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 3 Week 1 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H1, H2, H3, H4	H7, H8, H10, H11	H8, H9, H10, H13	H1-5, H7-8, H10-11, H13, H16-17	
Component	Weighting %				
Knowledge and understanding of course content.	5%	5%	10%	20%	40%
Skills in critical thinking, researching, analysing and communicating.	20%	20%	10%	10%	60%
Total %	25%	25%	20%	30%	100%

SUBJECT: PHOTOGRAPHY & DIGITAL IMAGING					HEAD TEACHER: V. MANOCK
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	What is it?	Documentary Photography	End of Course Exam	Photography Portfolio	
Tasks handed out	Term 4 Week 2 2023	Term 1 Week 2 2024	Term 2 Week 1 2024	Term 3 Week 1 2024	
Task due	Term 4 Week 8 2023	Term 1 Week 9 2024	Term 3 Week 5/6 2024	Term 3 Week 7 2024	
Outcomes assessed	M3, M5, M6, CH5, CH1, CH3	M1, M2, M4, CH2, CH4	CH1, CH2, CH3, CH4, CH5	M1, M2, M3, M4, M5, M6	
Component					Weighting %
Making	20 %	20 %		30 %	70%
Critical and Historical Studies	10 %	10 %	10 %		30%
Total %	30 %	30 %	10 %	30 %	100%

SUBJECT: SOFTWARE DESIGN AND DEVELOPMENT					HEAD TEACHER: P. FORD
Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Software Solution Case Study and Validation Task	Design Presentation	Software Project	Trial HSC Examination	
Tasks handed out	Term 4 Week 1 2023	Term 1 Week 1 2024	Term 1 Week 5 2024		
Task due	Term 4 Week 10 2023	Term 1 Week 11 2024	Term 2 Week 10 2024	Term 3 Week 5/6 2024	
Outcomes assessed	H1-1, H2-2, H5-(1-2)	H2-1, H4-(1-2), H5-2, H6-2, H6-4	H3-2, H4-(2-3), H5-(1-3), H6-3	H1-(2-3), H3-1, H5-2, H6-1, H6-4	
Component					Weighting %
Knowledge and understanding of course content.	10%	10%	10%	20%	50%
Knowledge and skills in the design and development of software solutions.	5%	15%	20%	10%	50%
Total %	15%	25%	30%	30%	100%

2024 Construction Course Descriptor
CPC20220 Certificate II in Construction Pathways (Release 6) & CPC20120
Statement of Attainment towards Certificate II in Construction (Release 3)
RTO - Department of Education - 90333, 90222, 90072, 90162

This information may change due to Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal disruption or disadvantage.

Course: **Construction**
 Board Developed Course (240 hour)

2 or 4 Preliminary and/or HSC units in total
 Industry Curriculum Framework (ICF) -
 Australian Tertiary Admission Rank (ATAR) eligible course

By enrolling in this VET qualification with Public Schools NSW RTOs, you are choosing to participate in a program of study which will provide you a pathway towards HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this VET qualification, you must meet the assessment requirements of CPC20220 Certificate II in Construction Pathways (Release 6) & CPC20120 Statement of Attainment towards Certificate II in Construction (Release 3) <https://training.gov.au/Training/Details/CPC20220> & <https://training.gov.au/Training/Details/CPC20120>. You will be expected to complete all requirements relevant to the HSC and adhere to the requirements of NESA. To gain the full qualification in the CPC20220 Certificate II in Construction Pathways, you must achieve 5 core and 5 elective units of competency. A statement of attainment towards either of the qualifications listed is possible, if at least one unit of competency is achieved.

Entry Requirements

You must complete the VET enrolment process, supplying your USI and be assessed for learning support (eg LLN Robot) before the commencement of any training and assessment. HSC: All My Own Work must be completed before enrolling in this qualification. When selecting this course you should be interested in working in a construction environment and be able to use a personal digital device including a personal computer or laptop.

Construction, Plumbing and Services Training Package (CPC 8.0) Units of Competency

Core Units		Elective Units	
CPCCWHS2001	Apply WHS requirements, policies and procedures in the Construction Industry	CPCCCM1011	Undertake basic estimation and costing
CPCCOM1012	Work effectively and sustainably in the Construction Industry	CPCCOM2001	Read and interpret plans and specifications
CPCCOM1013	Plan and organise work	CPCCCA2002	Use carpentry tools and equipment
CPCCVE1011	Undertake a basic construction project	CPCCCA2011	Handle carpentry materials
CPCCOM1015	Carry out measurement and calculations	CPCCCM2005	Use construction tools and equipment
		CPCWHS1001	Prepare to work safely in the construction industry

Option 3	CPCCJN2001 Assemble components CPCCJN3004 Manufacture and assemble joinery components
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<p>White Card CPCWHS1001 - Prepare to work safely in the construction industry. The General Construction Induction Training (White Card) will be delivered as part of this course.</p>	<p>Successful completion of this unit will lead to a General Construction Induction Card (White Card) from SafeWork NSW. This will allow student access to construction sites across Australia for work purposes. A recognised SafeWork NSW GIT card is mandatory before undertaking any Work Placement. Online courses are NOT recognised by the Department of Education.</p>
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Students may apply for Recognition of Prior Learning (RPL) and /or credit transfer before delivery, provided suitable evidence is submitted.

Pathways to Industry - Skills gained in this course transfer to other occupations

This qualification provides a pathway to the primary trades in the construction industry with the exception of plumbing.	This allows for inclusion of skills suited for entry to off-site occupations, such as joinery as well as carpentry, bricklaying and other occupations in general construction.
--	--

Examples of occupations in the construction industry:

This qualification provides an occupational outcome and a range of support tasks applicable to the majority of construction work sites: carpentry, joinery, bricklaying, labourer

Mandatory HSC Course Requirements

Students must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Students who do not meet these requirements will be 'N' determined as required by NESA. You should be work ready before work placement.

External Assessment

The Higher School Certificate examination for Construction is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on the eligibility of a student to receive a vocational qualification.

Competency-Based Assessment

In this course you will work to develop the competencies, skills and knowledge described by each unit of competency listed above. To be assessed as competent you must demonstrate to a qualified assessor the competency requirements for performance and knowledge of the unit of competency.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

Course Cost: \$50.00, plus \$35 for White card course

Refunds- Refund arrangements are on a pro-rata basis. Please refer to your school refund policy

Delivery Arrangements: Available at both campuses of Denison College of Secondary Education pending timetabling arrangements

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: VET course exclusions can be checked on the NESA website at <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>



2024 Cookery Course Descriptor
SIT20421 Certificate II in Cookery – Release 1
RTO - Department of Education - 90333, 90222, 90072, 90162

This information may change due to Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal disruption or disadvantage.

Course: Hospitality

Board Developed Course (240 hour)

2 or 4 Preliminary and/or HSC units in total

Industry Curriculum Framework (ICF)

Australian Tertiary Admission Rank (ATAR) eligible course

By enrolling in this VET qualification with Public Schools NSW RTOs, you are choosing to participate in a program of study which will provide you a pathway towards HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this VET qualification, you must meet the assessment requirements of SIT20421 Certificate II in Cookery – Release 1 (Release 1) <https://training.gov.au/Training/Details/SIT20421>. You will be expected to complete all requirements relevant to the HSC and adhere to the requirements of NESA. To gain this full qualification, you must achieve 13 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Entry Requirements

You must complete the VET enrolment process, supplying your USI and be assessed for learning support (eg LLN Robot) before the commencement of any training and assessment. HSC: All My Own Work must be completed before enrolling in this qualification. When selecting this course you should be interested in working in a kitchen environment and be able to use a personal digital device including a personal computer or laptop.

Tourism, Travel and Hospitality Training Package (SIT 2.1) Units of Competency

<u>Core</u>	<u>Elective</u>
SITXFSA005 Use hygienic practices for food safety	SITXFSA006 Participate in safe food handling practices
SITXWHS005 Participate in safe work practices	SITHCCC025 Prepare and present sandwiches
SITHCCC023 Use food preparation equipment	SITHCCC024 Prepare and present simple dishes
SITHCCC027 Prepare dishes using basic methods of cookery	SITHCCC026 Packaged prepared foodstuffs
SITHCCC034 Work effectively in a commercial kitchen	SITXCOM007 Show social and cultural sensitivity
SITHKOP009 Clean kitchen premises and equipment	SITXCCS011 Interact with customers
SITXINV006 Receive, store and maintain stock	

Students may apply for Recognition of Prior Learning (RPL) and /or credit transfer before delivery, provided suitable evidence is submitted.

Pathways to Industry - Skills gained in this course transfer to other occupations

Working within the hospitality industry involves

- organising information and records in both paper and electronic forms
- customer (client) service

- teamwork
- using technologies
- creating documents

Examples of occupations in the hospitality (kitchen operations) industry:

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> • breakfast cook • catering assistant | <ul style="list-style-type: none"> • fast food cook • sandwich hand | <ul style="list-style-type: none"> • take-away cook • function cook |
|--|---|---|

Mandatory HSC Course Requirements

Students must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Students who do not meet these requirements will be 'N' determined as required by NESA. You should be work ready before work placement.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for hospitality is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on the eligibility of a student to receive a vocational qualification.

Competency-Based Assessment

In this course you will work to develop the competencies, skills and knowledge described by each unit of competency listed above. To be assessed as competent you must demonstrate to a qualified assessor the competency requirements for performance and knowledge of the unit of competency.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

Course Cost: \$150 per year. Discuss payment options with your trainer.

Refunds

Refund Arrangements on a pro-rata basis. Please refer to your school refund policy

Delivery Arrangements: Available at Bathurst High Campus of Denison College of Secondary Education pending timetabling arrangements

A school-based traineeship **is available** in this course, for more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: VET course exclusions can be checked on the NESA website at <http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

2024 Course Descriptor SIT20421 Certificate II in Cookery – Release 1 RTO - Department of Education - 90333, 90222, 90072, 90162 Version 0.13

Disclaimer: If you require accessible documents, please contact your VET Coordinator for support



2024 Hospitality Course Descriptor
SIT20322 Certificate II in Hospitality – Release 1
RTO - Department of Education - 90333, 90222, 90072, 90162

This information may change due to Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal disruption or disadvantage.

Course: **Hospitality**
 Board Developed Course (240 hour)

2 or 4 Preliminary and/or HSC units in total
 Industry Curriculum Framework (ICF)
 Australian Tertiary Admission Rank (ATAR) eligible course

By enrolling in this VET qualification with Public Schools NSW RTOs, you are choosing to participate in a program of study which will provide you a pathway towards HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this VET qualification, you must meet the assessment requirements of SIT20322 Certificate II in Hospitality – Release 1 <https://training.gov.au/training/details/SIT20322>. You will be expected to complete all requirements relevant to the HSC and adhere to the requirements of NESA. To gain this full qualification, you must achieve 12 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Entry Requirements

You must complete the VET enrolment process, supplying your USI and be assessed for learning support (eg LLN Robot) before the commencement of any training and assessment. HSC: All My Own Work must be completed before enrolling in this qualification. When selecting this course you should be interested in working in a hospitality environment and be able to use a personal digital device including a personal computer or laptop.

Tourism, Travel and Hospitality Training Package (SIT 2.1) Units of Competency

Core

BSBTWK201 Work effectively with others
 SITHIND007 Use hospitality skills effectively
 SITHIND006 Source and use information on the hospitality industry
 SITXCOM007 Show social and cultural sensitivity
 SITXWHS005 Participate in safe work practices
 SITXCCS011 Interact with customers

Elective

SITXFSA005 Use hygienic practices for food safety
 SITHCCC025 Prepare and present sandwiches
 SITXFSA006 Participate in safe food handling practices
 SITHFAB024 Prepare and serve non-alcoholic beverages
 SITHFAB025 Prepare and serve espresso coffee
 SITHFAB027 Serve food and beverages

Students may apply for Recognition of Prior Learning (RPL) and /or credit transfer before delivery, provided suitable evidence is submitted.

Pathways to Industry - Skills gained in this course transfer to other occupations

- | | |
|--|--|
| <ul style="list-style-type: none"> • Working within the hospitality industry involves • organising information and records in both paper and electronic forms • customer (client) service | <ul style="list-style-type: none"> • teamwork • using technologies • creating documents |
|--|--|

Examples of occupations in the hospitality industry:

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> • Café Attendant • Waiter/Waitress | <ul style="list-style-type: none"> • Catering Assistant • Barista | <ul style="list-style-type: none"> • Food and Beverage Attendant • Bartender |
|---|---|--|

Mandatory HSC Course Requirements

Students must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Students who do not meet these requirements will be 'N' determined as required by NESA. You should be work ready before work placement.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Hospitality is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on the eligibility of a student to receive a vocational qualification.

Competency-Based Assessment

In this course you will work to develop the competencies, skills and knowledge described by each unit of competency listed above. To be assessed as competent you must demonstrate to a qualified assessor the competency requirements for performance and knowledge of the unit of competency.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

Course Cost: \$120 fee per year. Discuss payment options with your trainer

Refunds

Refund arrangements are on a pro-rata basis. Please refer to your school refund policy

Delivery Arrangements: Available only at Kelso High Campus of Denison College of Secondary Education pending timetabling arrangements

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

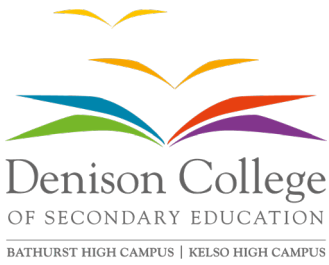
Exclusions: VET course exclusions can be checked on the NESA website at <http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Denison College of Secondary Education

2023 - 2024 HSC Assessment Planner



Year	Term	Week	Dates		
		2023	Term 4		
1	9/10 - 13/10			Hello HSC	
2	16/10 - 20/10				
3	23/10 - 27/10				
4	30/10 - 3/11			3 for the HSC Information evening	
5	6/11 - 10/11				
6	13/11 - 17/11			Business Studies, CAFS, EEC, Modern History	
7	20/11 - 24/11			Ancient History, Biology, Food Technology, Physics	
8	27/11 - 1/12			Mathematics, Agriculture, Dance, Photography, SLR	
9	4/12 - 8/12			English, Industrial Technology (all), Visual Arts + Design, Maths Ext 1, History Ext	
10	11/12 - 15/12	Chemistry, Drama, Japanese, Music, PDHPE, Society & Culture, Software D&D, Maths Ext 2			
2024	Term 1				
		1	1/2 - 2/2		
		2	5/2 - 9/2	English Ext 1, Legal Studies	
		3	12/2 - 16/2	English Ext 2	
		4	19/2 - 23/2		
		5	26/2 - 2/3		
		6	5/3 - 9/3	Work Studies	
		7	12/3 - 16/3	Business Studies, CAFS, EEC, Modern History	
		8	19/3 - 23/3	Ancient History, Biology, Food Technology, Investigating Science, Physics	
		9	25/3 - 28/3*	Mathematics, Agriculture, Dance, Photography, SLR	
		10	*2/4 - 5/4	English, Industrial Technology (all), Visual Arts + Design, Maths Ext 1	
11	8/4 - 12/4	Chemistry, Drama, Japanese, Music, PDHPE, Society & Culture, Software D&D, Maths Ext 2			
2024	Term 2				
		1	30/4 - 2/5		
		2	6/5 - 10/5	Legal Studies	
		3	13/5 - 17/5		
		4	20/5 - 24/5	English Ext 2	
		5	27/5 - 31/5	Work Studies	
		6	3/6 - 7/6	Business Studies, Modern History, EEC	
		7	10/6 - 14/6	Ancient History, Biology, Food Technology, Investigating Science, Physics	
		8	17/6 - 21/6	Mathematics, Agriculture, Dance, SLR	Astley Cup
		9	24/6 - 28/6	English, Drama, Visual Arts, Maths Ext 1	Astley Cup
10	1/7 - 5/7	Chem, Japanese, Music, Society & C, Software D&D, Maths Ext 2	Astley Cup		
2024	Term 3				
		1	23/7 - 26/7	English Ext 1, PDHPE	
		2	29/7 - 2/8	English Ext 2, Legal Studies, Visual Design, History Ext	
		3	5/8 - 9/8	CAFS	Performance subject trials
		4	12/8 - 16/8	Assessment Free period prior to Trials - except for Bodies of Work / Major Projects	
		5	19/8 - 23/8	Trial HSC Examinations	
		6	26/8 - 30/8		
		7	2/9 - 6/9	Photography	
		8	9/9 - 13/9	Assessment Free period after Trials - except for Bodies of Work / Major Projects	
		9	16/9 - 20/9	Assessment Free period after Trials - except for Bodies of Work / Major Projects	
10	23/9 - 27/9	Assessment Free period after Trials - except for Bodies of Work / Major Projects			



DENISON COLLEGE OF SECONDARY EDUCATION KELSO HIGH CAMPUS



Student Personal Result Sheet

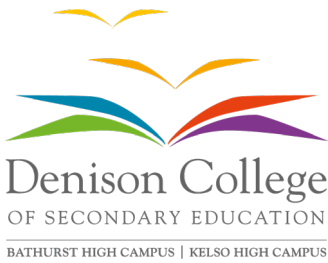
Student Name: _____

Please use this page to keep a **record of assessment marks** in all Assessment Tasks and Examinations throughout the year.

Assessment Task No.	Courses Studied						
	(Use one column for each subject including any additional extension courses)						
1	ENGLISH						
2							
3							
4							

Students must note that raw marks are adjusted to take into account the weighting of the task as per the course assessment schedule.

Students must also note that school based assessment marks are moderated by NESA against Higher School Certificate Examination marks for the group and will therefore be different on the Record of Achievement.



DENISON COLLEGE OF SECONDARY EDUCATION KELSO HIGH CAMPUS



Application for Illness or Misadventure Consideration Form

NOTE:

- Illness/Misadventure applications **MUST** be submitted *within one week* of the due date of the task or examination. This form should be used if you had an illness or misadventure that prevented you from doing the task or examination, or impacted on your performance during the task or examination.

Student name: _____ Year: _____ 12 _____ Date: _____

I wish to apply for an extension of time/consideration due to illness/misadventure
(Delete whichever does not apply)

Course: _____ Due date of task/test/exam: _____

Task or Exam: _____

Please outline the reasons for your application: _____

Independent supporting documentation provided:

- Doctor's Certificate supplied Yes/No
- Written declaration by Parent Carer Student (if own Carer) Yes/No I declare that the information I have

provided is true:

Student signature: _____ Date: _____

Office Use Only - Illness/Misadventure Application

Student Name: _____

Deputy Principal decision & comment: _____ Approved/Declined

New date if granted: _____ Deputy Principal Signature: _____

Teacher: _____ Head Teacher: _____

Date: _____ Date: _____

Student: _____ Parent: _____

Application for Renegotiation of Assessment Task

NOTE:

- Renegotiation applications **MUST** be submitted at least one day **before** the due date of an Assessment Task or before sitting for a Test or Examination.

Student name: _____ Year: _____ 12 _____ Date: _____

I wish to apply for a Renegotiation of Assessment Task

Course: _____ Due date of task/test/exam: _____

Task or Exam: _____ Weighting: _____ % Topic: _____

Please outline the reasons for your application: _____

Independent supporting documentation provided:

- Doctor's Certificate supplied Yes/No
- Written declaration by Parent Carer Student (if own Carer) Yes/No

I declare that the information I have provided is true:

Student signature: _____ Date: _____

Office Use Only - Renegotiation Application

Student Name: _____

Deputy Principal decision & comment:

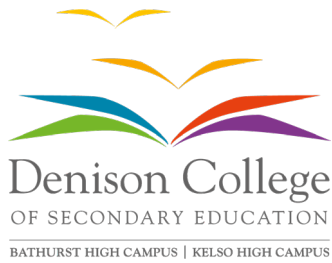
Approved/Declined

- Extension Granted. The new due date is _____. Failure to submit the task by the new due date will lead to a "N-Warning" letter being sent home and a Zero mark being awarded.
- Alternative task to will be set. A new notification form will be issued.
- An estimate will be given based on other evidence.
- The reason does not warrant a renegotiation.

Teacher: _____ Head Teacher: _____ Deputy Principal: _____

Date: _____ Date: _____ Date: _____

Student: _____ Parent Carer: _____ Date: _____



DENISON COLLEGE OF SECONDARY EDUCATION KELSO HIGH CAMPUS



Application for Assessment Mark/Grade Appeal Form

NOTE:

Students have the right to appeal an assessment mark or grade. Appeals can only be made on the grounds that due process was not followed by the Campus. An appeal cannot be submitted on the basis of:

- The marks or grades given, unless due process was not followed;
- Difficulties in preparation or loss of preparation time;
- Alleged deficiencies in tuition;
- Long term illness;
- The same grounds for which disability provisions were received;
- Misreading the timetable; or
- Other commitments such as sporting, cultural or work commitments.

*Appeal forms must be lodged at the Campus Office within one calendar week of the return of the task.
You may seek advice from the Deputy Principal before you complete this form.*

Student name: _____ Year: _____ 12 _____ Date: _____

Course: _____ Task Number: _____

Task Description: _____

Please outline the reasons for your appeal: _____

Independent supporting documentation (please list documents attached to appeal):

Student signature: _____ Date: _____

Office Use Only - Grade Appeal Application

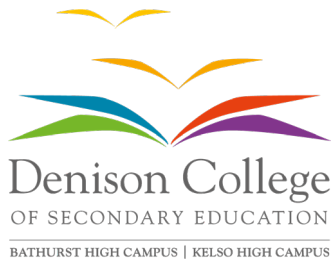
Student Name: _____

Deputy Principal decision & comment: _____ Approved/Declined

Teacher: _____ Head Teacher: _____ Principal: _____

Date: _____ Date: _____ Date: _____

Student: _____ Parent Carer: _____



**DENISON COLLEGE
OF SECONDARY EDUCATION
KELSO HIGH CAMPUS**



HSC ASSESSMENT TASK COVER SHEET

Student Name: _____

Course: _____

Teacher: _____

Assessment Task: _____

Due Date: _____

Office Use Only - Assessment Task Submission

Assessment Task Received at Front Office (date): _____

Received by: _____ Signed: _____

**KELSO HIGH CAMPUS
RECEIPT OF HSC ASSESSMENT TASK
(STUDENT COPY)**

Student Name: _____

Course: _____

Teacher: _____

Assessment Task: _____

Office Use Only - Assessment Task Submission Student Receipt

Assessment Task Received at Front Office (date): _____

Received by: _____ Signed: _____

Stage 6 Examinations Rules and Instructions to Candidates

1. Be in attendance at least 10 minutes before the start of an examination.
2. Wear school uniform.
3. Take only the equipment specified for a subject into the examination venue. You may bring black pens, highlighters, a pencil, eraser and sharpener. Do not bring paper or written material, liquid paper, correction tape or pencil case. You may bring water in a clear bottle to have on your desk. No eating.
4. Mobile phones, programmable watches and other electronic devices are to be switched off and placed in your bag at the back of the examination rooms.
5. Enter the examination venue only with the permission of the supervising Teacher-In-Charge.
6. Entry will not be permitted 30 minutes after the start of an examination. Latecomers will finish at the designated examination time. There is no extension of time.
7. You are expected to use your time wisely and use all the examination time. You must remain in the examination room for the entire duration of the exam.
8. You begin the examination only after being instructed by the supervising Teacher-In-Charge.
9. Toilet breaks will require you to be accompanied by a supervising teacher.
10. Speaking or making any other form of contact with a person other than a supervising teacher while in the examination room is not allowed and consequences will apply.
11. If you feel unwell or upset, you must tell a supervising teacher. Ask for an Illness/Misadventure form.
12. Behaving in a way likely to disturb the work of any other candidate or upset the conduct of the examination is not allowed.

NB: Attendance at examinations is compulsory.

If there is a significant reason that you are aware of in advance as to why you cannot sit the examination, you need to fill in an illness and misadventure form and hand in to the Deputy Principal before the examination date.

You must also submit documentation to support your reason. A significant reason may include scheduled surgery, close family member's funeral, some representative sport or activities.

If illness or misadventure occurs on the day of the examination, then you must contact the Deputy Principal as soon as possible (6331 4544). You must then submit an illness and misadventure form to the Deputy Principal with documentation as soon as possible.

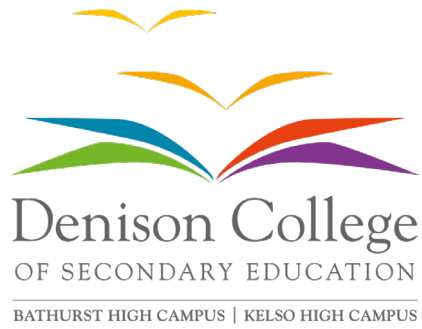
You are not to sit an examination if you are displaying flu-like symptoms or are unwell. Contact the Deputy Principal and submit an illness and misadventure form after the examination.

Failure to follow these procedures may result in a zero.

Glossary of Key Words

The syllabus outcomes, objectives, performance bands and examination questions have key words that state what students are expected to be able to do. A glossary of key words has been developed to help provide a common language and consistent meaning in the Higher School Certificate documents. Using the glossary will help teachers and students understand what is expected in responses to examinations and assessment tasks.

Account	Account for: state reasons for, report on. Give an account of: narrate a series of events or transactions.
Analyse	Identify components and the relationship between them; draw out and relate implications.
Apply	Use, utilize, employ in a particular situation.
Appreciate	Make a judgment about the value of.
Assess	Make a judgment of value, quality, outcomes, results or size.
Calculate	Ascertain/determine from given facts, figures or information.
Clarify	Make clear or plain.
Classify	Arrange or include in classes/categories.
Compare	Show how things are similar or different.
Construct	Make; build; put together arguments or items.
Contrast	Show how things are different or opposite.
Critically (analyse/evaluate)	Add a degree or level of accuracy depth, knowledge and understanding, logic, questioning, reflection and quality to analysis/evaluation.
Deduce	Draw conclusions.
Define	State meaning and identify essential qualities.
Demonstrate	Show by example.
Describe	Provide characteristics and features.
Discuss	Identify issues and provide points for and/or against.
Distinguish	Recognise or note/indicate as being distinct or different from; to note differences between.
Evaluate	Make a judgment based on criteria.
Examine	Enquire into.
Explain	Relate cause and effect; make the relationships between things evident.
Extract	Choose relevant and/or appropriate details.
Extrapolate	Infer from what is known.
Identify	Recognise and name.
Interpret	Draw meaning from.
Investigate	Plan, inquire into and draw conclusions about.
Justify	Support an argument or conclusion.
Outline	Sketch in general terms; indicate the main features of.
Predict	Suggest what may happen based on available information.
Propose	Put forward a point of view, idea, argument, suggestion for consideration or action.
Recall	Present remembered ideas, facts or experiences.
Recommend	Provide reasons in favour.
Recount	Retell a series of events.
Summarise	Express, concisely, the relevant details.
Synthesize	Putting together various elements to make a whole.



CONTACT DETAILS

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PO Box 499, Bathurst

Tel: 02 6331 4544

Email: kelso-h.school@det.nsw.edu.au

Web: kelso-h.schools.nsw.gov.au

Bathurst High Campus

Hope Street, Bathurst NSW 2795

PO Box 494, Bathurst

Tel: 02 6331 3755

Email: bathurst-h.school@det.nsw.edu.au

Web: bathurst-h.schools.nsw.gov.au